



UPPER UWCHLAN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MEETING  
August 17, 2015  
7:00 p.m.  
**Approved**

Attending:

Board of Supervisors

Kevin C. Kerr, Chair  
Guy A. Donatelli, Vice-Chair  
Catherine A. Tomlinson, Member

Township Administration

Cary B. Vargo, Township Manager  
John DeMarco, Police Chief  
Jill Bukata, Township Treasurer  
Al Gaspari, Codes Administrator  
Mike Heckman, Director of Public Works  
Dave Leh, Township Engineer

Mr. Kerr called the meeting to order at 7:00 p.m., led the salute to the flag, and offered a moment of silence.

Approval of Minutes

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to approve as presented the minutes of the July 20, 2015 Board of Supervisors Meeting. The Motion carried unanimously.

Approval of Payments

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve the payments to all vendors as listed, totaling \$295,019.20. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported the Township finances are strong, with revenue receipts at 64.2% of budget and expenses at 53.5% of budget. She reported that although only 53.4% of the earned income tax receipts were received through the end of July, a large payment was received in early August so we expect to be within the budget for the year. Mrs. Bukata also reported that the General Fund transferred \$2,609,176 to the Capital Fund this year. She also stated that on July 21, 2015, we paid off our highest rate loan with National Penn Bank in the amount of \$262,124.

Supervisor's Report

Mr. Kerr noted that there was an Executive Session held July 20, 2015 regarding personnel.

Mr. Kerr read the following calendar: August 26, 2015 Yard Waste Collection; September 7, 2015 Office Closed – Labor Day observed; September 8, 2015 4:00 p.m. Board of Supervisors Workshop; September 9, 2015 Yard Waste Collection; September 16, 2015 Yard Waste Collection; September 21, 2015 7:00 p.m. Board of Supervisors Meeting; September 23, 2015 Yard Waste Collection and September 30, 2015 Yard Waste Collection.

Administration Reports

Township Engineer's Report

Dave Leh reported that the Fellowship Fields Field House construction began last week. The sanitary sewer connection work has started and the site work should be completed by the end of the month, then Marsh Creek Eagles will proceed with their portion of construction.

A conditional use application has been received for a single family home at 117 Skyline Drive which has naturally occurring steep slopes. It may be on the September agenda.

#### Building & Codes Department Report

Al Gaspari reported that 98 building permits were issued last month, totaling \$11,329 in permit fees. Year to date there have been 657 permits issued for total fees of \$105,448.

Al reported that there have been a lot of issues with violations concerning lawn maintenance where homes have been rented. He has sent out violation letters which could mean fines of \$500 per day if the lawns are not maintained. Mrs. Tomlinson asked if this is a large problem and he said that there is at least one property that is a nuisance.

#### Police Chief's Report

Chief DeMarco reported the Department logged 1,288 incidents last month, including 6 criminal arrests.

We received one \$500 grant from Spectra Energy to offset costs of the Junior Police Academy training that was held in June. He reminded everyone that DASD returns to school on August 31 – so please watch out for the kids. The Police Department is processing one candidate for the open part-time officer position.

#### Public Works Department Report

Mike Heckman reported the Department has been busy- they have replaced pipe, repaired basins, and patched Fellowship Road, but will wait until Columbia is done before paving. Some overtime hours have been incurred on the Columbia gas pipeline. Mr. Vargo stated that we would look into reimbursement from Columbia.

Mike stated that he was losing his summer help; they are returning to college this week. The utility truck came in on Friday and we will be sending out bid requests for snow removal next week.

#### ADMINISTRATION

Funds Transfer – Mrs. Bukata requested that the Board approve transferring \$500,000 from the Township's PSDLAF account to the Municipal Authority's bank account. She stated that all of the contracts for the Phase II Route 100 Wastewater Treatment Project were signed by the Authority but the Township issued the General Obligation Bonds last year to finance the project. The proceeds from the bond issue are in the Township's account, but the Authority is paying the bills. This transfer should be sufficient to cover approximately three months of construction. The Board approved the transfer. Mr. Donatelli asked if the payments would be on the Authority's bill run and Mrs. Bukata replied that they would be on the monthly bill run.

Pension Plan Minimum Municipal Obligation for 2016 – Cary Vargo asked the Board to approve the 2016 Pension Plan MMOs for the Police and Non-Uniformed Plans. He stated that the market value MMO for the Police Plan in 2015 was \$211,921 and the amount for 2016 decreased to \$153,959. For the Non-Uniformed Plan, the amounts are relatively constant between years: 2015 was \$75,522 and 2016 will be \$75,063. We no longer have a "smoothed" value because of our funding level.

Mr. Donatelli asked who was on the Pension Committee and Mr. Vargo replied that the Committee members were: Cary Vargo, Jill Bukata, Chief John DeMarco, Joe Carr, Tom Jones, and Kevin Kerr, representing the supervisors. Mr. Donatelli moved to approve; Mrs. Tomlinson seconded. All approved.

#### Authorization to Submit Grant Applications

Cary Vargo asked the Board to authorize submitting two applications for grants for a Storm Water Program. The first grant application is to the Pa DCED Municipal Assistance Program for \$30,000 and the second is a Chester County VPP Grant for \$25,000. The Township contribution would be \$85,960. Mrs. Tomlinson moved to approve. All approved.

Resolution for Amendment to Sewage Facilities Planning Module – Ewing West Vincent Phase II. Mr. Vargo explained that Toll/Orleans changed their land development plans and they're adding 43 homes in West Vincent Township which is serviced by Upper Uwchlan Township's sewer system. The amended planning module has been reviewed and approved by the Upper Uwchlan Township Municipal Authority (UUTMA), the Township Planning Commission, the Chester County Planning Commission, the Chester County Health Department and needs final approval from the Board of Supervisors. Mr. Kerr asked if there was any negative impact to the Township and Mr. Vargo replied that there was no negative impact. Mrs. Tomlinson moved to accept the resolution and Mr. Kerr seconded. Approved.

Advertisement of Ordinance Amendment. Cary Vargo explained that Public Works, Codes and Police departments worked on an amendment to the Streets and Sidewalks ordinance. There has been an issue with dumpsters, mulch, and construction equipment being left in the streets and sidewalks. He asked the Board for approval to advertise the ordinance amendment. The Motion carried unanimously.

Hankin's Eagleview Lot #1 Operations and Maintenance Agreement. Cary Vargo explained to the Board that DEP is requiring Hankin to obtain an Operations and Maintenance Agreement between them and the Township because the sewage treatment process requires a grinder pump to convey sewage to the Sierra Drive Pump Station and finally to the Eagleview Treatment Plant. Mr. Donatelli moved and Mrs. Tomlinson seconded. All approved.

#### Open Session

A resident who came in late asked if the Board had discussed the drone ordinance. Mr. Kerr responded that we are still conducting additional research.

Mr. Harper asked why Windsor Christian Academy wasn't present this evening. Mr. Gaspari responded that he had a phone call from them and they requested to be removed from the agenda for this evening.

#### Adjournment

There being no further business to be brought before the Board, Mr. Kerr adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Jill Bukata,  
Township Treasurer